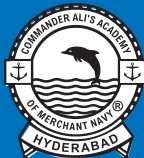


# PROSPECTUS

## CERTIFICATE COURSE IN MARITIME CATERING

(Approved by DG Shipping, Government of India)



## COMMANDER ALI'S ACADEMY OF MERCHANT NAVY

(An ISO 9001:2015 Certified Institution, Approved by DG Shipping, Government of India)



## COMMANDER ALI'S ACADEMY THE CRADLE OF MODERN MARINERS

### A Visionary's Dream

**Commander Ali's Academy of Merchant Navy (CAAMN)** was established in the year 1994 at Kakinada, Andhra Pradesh. Our founder Director Commander Syed Turab Ali, NM (Retd) was an accomplished mariner with a meritorious and distinguished career of 42 years in the Indian Navy. Backed by his legendary knowledge of maritime issues and vast experience at sea spanning over four decades, he spent much of his training and moulding the budding mariners of the future. For his exemplary service and selfless devotion to duty in the Navy, he was commended by the Chief of the Naval Staff and, subsequently, awarded the coveted Nao Sena Medal by the President of India in 1991. On his retirement from the Navy, he founded this Academy with a vision to pass on his vast legacy of maritime knowledge and promote Merchant Navy as a career for the youth of our country. The institution is promoted by 'Commander Ali's Educational Society', a society registered under the Andhra Pradesh Public Societies Registration Act. For over 25 years, this society has nurtured and supervised the evolution of this centre for excellence in maritime education and training that CAAMN is today.





## **The Commitment**

As a progressive educational and training institute considered one of the finest seafarer training academies, CAAMN has earned international recognition through provision of a holistic learning experience that far exceeds the mandatory requirements stipulated by the governing guidelines. The institute takes pride in its ability to provide seafarers that extra edge which ensures a safer and more efficient operation of ships and Offshore Installations.

CAAMN today stands out distinctively among the maritime training facilities around the globe. The institute aims at developing a pool of high calibre seafarers trained at all levels to work in an increasingly demanding shipping environment. CAAMN has, indeed, set a benchmark in maritime education and training since its incorporation in 1994.

It is the institute's commitment to provide outstanding maritime training opportunities to the Indian and international seafarers in addition to developing and nurturing a future generation of competent professional seafarers to successfully address the formidable demands of the ever-evolving shipping industry

## **Accreditation and Accolades**

The academy has the unique distinction of being the first Maritime Academy in South India and the first Maritime Academy in the state of Andhra Pradesh/Telangana to be approved by the Director General of Shipping, Ministry of Shipping, Government of India.





This pioneering establishment has over the last 25 years served the Maritime Community with distinction and dedication, with innumerable seafarers benefiting from its services and facilities.

**Awarded "A2 Grade - Very Good Maritime Training Institution"** by Indian Register of Shipping (IRS) in the Comprehensive Inspection Program of the Directorate General of Shipping, Govt. of India.

Our Quality Management System is certified ISO 9001:2015 by leading maritime classification society, DNV-GL. It is also approved by the Australian Maritime Safety Authority (AMSA), Government of Australia. CAAMN is a member of 'GlobalMET' the international association of leading maritime training institutes and 'IASST' the international Association of Survival and Safety Training.

## **Certificate Course in Maritime Catering**

(Approved by Directorate General of Shipping, Government of India)

### **PREAMBLE**

Catering and Housekeeping section on the ship has the sole responsibility to create a home away from home for the personnel to ensure optimum performance. On completion of Certificate Course in Maritime Catering, the trainee would be able to fulfil his/her part of this responsibility on board. Trainees must have the opportunity to practice Catering and Housekeeping tasks independently and develop such skill which would provide them job opportunities ashore after a few years of sea service. The training standards should be such as to allow career development opportunities towards Diploma and eventually a Degree programme for candidates desiring to progress in the field.



## AIMS

This course is aimed at training the prospective seafarer in culinary arts which would enable the trainee to serve on board ships as an assistant to the Ship's Cook, and House Keeping and Food & Beverage Service.

## OBJECTIVES

**A Trainee successfully completing this course will be able to:**

- a) Prepare commonly served Indian, and international dishes independently.
- b) Apply the concepts of Nutrition, health and Hygiene together with budgetary and costing aspects of catering operations.
- c) Undertake food and beverage service operations
- d) Attend to the cabin cleaning and other associated work of Housekeeping
- e) Maintain highest standards of safe working practices, protection of environment, security of the ship and personnel on board.
- f) Assist in other ship board duties of mooring the vessel and emergencies on board.
- g) Perform duties with diligence and care of all persons on board.

## SCOPE

The training program is a Six months Pre-Sea Training Program approved by the Directorate General of Shipping, Ministry of Shipping, Government of India. The training comprises of theoretical and Practical study of Food Production, Food & Beverage Service, House-keeping and Maritime Familiarization which gives the successful trainees an opportunity to join the merchant shipping in the Hospitality Department.



## COURSE STRENGTH:

The approved course capacity of this Academy is **40 Candidates Per Batch** and (80 Candidates annually). This course is conducted twice a year with batches commencing January and July each year.

## COURSE OUTLINE

Total Duration of the Course - 25 Weeks  
(on the basis of 42 contact hours per week)

Title	Theory (Hours)	Practical Skill (Hours)	Total (Hours)	Weeks
<b>Part 1</b> - General Ship Knowledge, Safety and Personal Skills	52	36	88	<b>2</b>
<b>Part 2.1</b> - Cookery, Hygiene and Nutrition	200	316	516	<b>12</b>
<b>Part 2.2</b> - House Keeping	21	94	115	<b>3</b>
<b>Part 2.3</b> - Food & Beverage Service	31	91	122	<b>3</b>
<b>Part 3 - STCW Courses</b>				
A) Basic Safety Training (PST/PSSR/EFA/FPFF)			80	<b>2</b>
B) Security Training for Seafarers in Designated Security Duties				
<b>Ship Visit</b>	4	16	20	
<b>Holidays/Passing Out/etc.</b>	-	-	-	<b>1</b>
<b>Revision / Assessment (Internal &amp; External)</b>	40	42	82	<b>2</b>
<b>GRAND TOTAL</b>			<b>1023</b>	<b>25</b>





### **Minimum Entry Requirement:**

Pass with aggregate 40% marks in 12<sup>th</sup> Standard (Commerce, Arts or Science) from a recognized Board and with minimum 40% marks in English language in 10<sup>th</sup> or 12<sup>th</sup>. **OR**

Pass in 2-Year I.T.I. course from Govt. Approved Institute with minimum 50% aggregate marks in final year and minimum 40% marks in English at 10<sup>th</sup> or Diploma Exam.

### **Age Limit:**

**17½ - 25 Years** (SC/ST Candidates up to 30 Years)

(The candidate aspiring to join this course should be within the above age limit on the date of course commencement.)

### **Medical and Eye Sight Requirements:**

Shall be as per the existing standards of DG Shipping.

**6/6 Vision (Un-aided) with no colour blindness.** No speech impairment (disorder). Every trainee will have to undergo and produce a Medical Fitness certificate issued by DG Shipping approved Doctor. The List of approved Doctors and medical centres can be downloaded from [www.dgshipping.gov.in](http://www.dgshipping.gov.in)



### Admission Procedure:

All admissions for CCMC course are done by the Academy directly. All aspiring candidates meeting the above mentioned admission criteria can contact the Academy along with their educational qualification documents, Character Certificate, School Verification Certificate and register for the course. Admission forms are available on our website [www.caamn.com](http://www.caamn.com)

*Note: It is suggested that candidates visit the Academy in person to register for the course.*

### Structure of Examinations:

This Academy conducts internal examinations during the course of training to gauge the progress of its trainees. The structure of periodical exams conducted by the Academy are as mentioned below. The final examinations are conducted through The All India Exit Examination for CCMC trainees which is conducted in three parts comprising of Online, Oral, and Practical which is conducted by Board of Examination for Seafarers Trust, Navi Mumbai. The Trainee has to secure minimum 60% in each of the parts to Qualify.

### STRUCTURE OF PERIODICAL EXAMINATION

TOPIC	Theory			Practical			Oral		
	Max Marks	Pass Marks	Duration	Max Marks	Pass Marks	Duration	Max Marks	Pass Marks	Duration
Cookery	40	24	1 Hours	100	60	2 Hours	20	12	20 Min
Food & Beverage Service	20	12	20 Min	25	15	30 Min	10	6	15 Min
House-keeping	20	12	20 Min	25	15	30 Min	10	6	15 Min
General Ship Knowledge	20	12	20 Min	-	-	-	10	6	10 Min
<b>TOTAL</b>	100	60	2 Hours	150	90	3 Hours	50	-	1 Hour
Personal Grooming, Etiquettes, Journal, Team Work, Extra Curricular activities, Conduct, Punctuality, Assignments.							50	30	Continuous Assessment





## STRUCTURE OF FINAL EXAMINATION

S. No.	Type of Examination / Subject Area	Allocated Marks	Pass Marks	Duration
1	<b>WRITTEN</b> <b>Section1</b> - Cookery Theory, Food & Beverage Service, House-keeping, Hygiene, Food Costing, Nutrition	80	60	2 Hours
	<b>Section 2</b> - Ship Knowledge & Safety	20		
2	<b>PRACTICAL</b> Cookery/Bakery	100	60	2 Hours
3	<b>PRACTICAL AND ORALS</b> House-keeping, Food & Beverage Service, Cookery, Bakery.	80	60	40 Mins
4	Oral in General Ship Knowledge	20		10 Mins
<b>TOTAL MARKS</b>		<b>300</b>	<b>180</b>	

### Duties of a Saloon Rating on a Ship:

Saloon Ratings are trained in Food Production, Food & Beverage Service, House-keeping services. They can be employed in either Main Fleet of the Merchant Navy or Cruise Shipping. Saloon Ratings work on the ship involves carrying out all operations in hospitality management.

### Course Ware and Teaching Material:

CAAMN shall provide course ware and teaching material for the training. All trainees are provided a stationery kit.

### Issue of Certificates:

All trainees will be provided the following certificates at the completion of course and successfully passing the All India Exit Examination;

- ❖ CCMC Course Completion Certificate (Issued by CAAMN)
- ❖ All India CCMC Examination Passing Certificate (Issued by BEST)
- ❖ Basic Safety Training (PST/PSSR/EFA/FPIFF)
- ❖ Oil & Chemical Tanker Cargo Operations
- ❖ Security Training for Seafarers in Designated Security Duties
- ❖ Indian National Database of Seafarers (INDos) Registration
- ❖ Continuous Discharge Certificate (CDC)



## **Academy Facilities:**

### **Class Room Facility:**

The Academies class rooms can accommodate 40 students in each classroom comfortably. The Classrooms are well equipped with White writing-boards, Interactive Smart Boards, Multimedia Projectors, modern bench and desks with storage, table, chair and rostrum for the Instructor. The classrooms are also equipped with LCD Television and DVD Players to view Maritime & Onboard Safety videos and software, and wall mounted posters.

### **Residential facilities for trainees:**

The Academy has a well-maintained dormitory type Accommodation. The trainees are provided with Furniture, Lockers, mattress, pillows with case, linen, blankets etc.

### **Toilets/Wash Rooms Facilities:**

The Dormitory type accommodation has attached Washbasins, Urinals, Toilets and Bathrooms, which at a given time can cater to the needs of all the students at a ratio 1:4.

### **Canteen/ Catering Facilities:**

The Academy has a full-fledged Mess to cater to the Meals and Snacks for trainees. The Academy has a canteen (Seafarers Needs) within the premises to enable students to purchase their stationery, toiletries, snacks etc. at concessional rates.

### **Teaching Aids:**

(Multimedia Projector, Interactive Smart Boards, Video Films, Wall Charts, Books etc.) The Academy has a video and CBT library to support its education programme. The video library consists of a wide variety of video films and training software on various topics.

### **Library Facilities:**

The Academy maintains a reading room with a wide variety of books and publications of Marine and general interest. These include IMO, HMSO, Whetherby and Nautical Institute Publications in addition to numerous Indian publications. A wide variety of magazines and newspapers are also subscribed.



### **Recreational Facilities:**

Time is allowed for recreation, which is equally important for overall growth of a trainee and a necessary part of the training. TV with cable network is provided. Video films are shown regularly. The Academy maintains a Foot Ball ground, Volleyball Courts, Basket Ball Court, Badminton Court, Indoor Games such as Carrom Boards, Chess, Dart Boards and Table Tennis Tables. The trainees can also avail the Swimming pool facilities.

### **Medical Facilities:**

The Academy has a 6 Bed Infirmary on Campus and a panel of doctors to look after the medical requirements of the trainees. The Academy also conducts medical check-ups for its trainees while the training is in progress.

The Academy also maintains a well-stocked First-Aid box and Medical chest. A hospital is situated very close to the Academy premises. A doctor is always available close by to attend to any emergency. The Academy has a Ambulance 24X7 for catering to any medical emergency.

### **Transport Facilities:**

The Academy has its own pool of transport comprising of 40 Seater Buses, 10 Seater Tata Winger, Bolero Pick Up, Ambulance and a fleet of cars for the conveyance of its trainees, faculty, instructors, staff and guests.

### **Swimming Pool:**

The Academy has a State of the Art in-house Swimming pool for conducting swimming classes and drills for its trainees.

### **Uniform:**

The Academy provides uniforms to each trainee, which is to be worn at all times during the training period. Uniform will be supplied to the trainee within two weeks of joining the Academy.

### **Scholarships & Awards:**

The academy offers a number of scholarships and awards to motivate meritorious candidates.





### Career Progress for Saloon Rating

Trainee Cook / Trainee General Steward



Second Cook



Catering Officer / Chief Cook / Mess Man / General Steward

**PLACEMENT:** CAAMN also provides 100% placement assistance to its trainees by sponsoring them in reputed Shipping Companies / Approved RPSL Companies on successful completion of training.



### Course Fee:

The cost of six months Pre-Sea Training is Rs.200,000/- (Rupees Two Lakh Twenty Five Thousand Only). The fee is subject to change at the discretion of the management and fee paid is not refundable under any circumstances. The Break-up of fee is as mentioned below.

Fee Details for Pre-Sea Training				
S.No	Particulars	Gross Fee (Amount in ₹)	Waiver, if any (Amount in ₹)	Net Payable (Amount in ₹)
<b>Joining fees</b>				
1	Registration fee	30,000	-	30,000
2	Processing fee	NA	-	NA
3	Caution deposit	NA	-	NA
4	Course Tuition fee	85,000	-	85,000
<b>Other Charges</b>				
5	Boarding/Lodging & other amenities	45,000	-	45,000
6	Uniform / Books / Stationery	10,000	-	10,000
7	CDC / INDOs / BES Fee	5,000	-	5,000
8	Fee for STCW courses	15,000	-	15,000
9	Practical Training	8,000	-	8,000
10	Swimming	2,000	-	2,000
<b>Total</b>		<b>200,000</b>	<b>-</b>	<b>200,000</b>



Salma Ali Block







*Wishing you the very best for a  
Bright Future!!!!*

